



METROPOLITAN BUILDERS ASSOCIATION

Construction Arbitration Board
ARBITRATION SUBMITTAL FORM

N16 W23321 Stone Ridge Drive, Waukesha, WI 53188 • 262-436-1122 • www.mbaonline.org

Owner Information

Name(s):

Address:

City, St., Zip:

Home Ph: Cell Ph:

Fax: Email:

Address of property in dispute, if other than above:

Directions to property in dispute (attach map if possible):

Date of occupancy:

Was the home built for you from contract? Yes No

Did you purchase an existing model? Yes No

Did you own your own lot? Yes No

Did you buy your lot from the builder? Yes No

Did you subcontract anything on the home yourself? Yes No

If yes, please list:

Did you report complaint in writing to the contractor? Yes No Dates:

Do you have any special needs the MBA would need to accommodate for the arbitration hearing? Yes No

If yes, please list:

Please list who will be attending the Inspection and/or Hearing:

Please include with this form and six copies of any pertinent materials such as contracts, plans, change orders, communications between the parties, etc. that will help the Construction Arbitration Board and/or mediator understand the facts of this case. Please also include your Complaint List, executed Arbitration Agreement, and your \$950.00 arbitration processing fee.

Signature

Signature

Date

Date

For MBA use only: Case #